

NACIS 2013 March Meeting Minutes

March 13th | 12-1pm Pacific

Skype

Summary of Tasks identified from the March Meeting

Synthesis of activities and tasks identified during the meeting for follow-up consideration and/or completion

General

- Get ready for Spring Board Meeting
- Book flights, register hotel, etc.

Awards Committee

- Advertise Student competitions at end of March
- Update website

Communications Committee

- _____

Continuity Committee

- _____

Finance Committee

- Budget for discussion at SBM

Membership Benefits Committee

- Brainstorm benefit ideas for Greenville

Nominations Committee

- _____

Outreach Committee

- _____

Web Integration Committee

- Follow-up with previous proposals
- Review new proposals at SBM
- Determine if we need to modify RFP

Atlas of Design Committee

- Finalize & implement new fulfillment plan

Greenville/NACIS 2013

- Schedule keynote speakers.
- Complete CFP for April 1 and AAG

Cartographic Perspectives

- —

CartoTalk

- —

Board Composition:

Executive Leadership

Lou Cross | Executive Director-Annual Meeting Operators (term expires 1/2016)

Tanya Buckingham | Executive Director-Annual Meeting Operators (term expires 1/2016)

David Lambert | Communications Director (term expires 1/2016) *unable to attend*

Susan Peschel | Business Operations (untermmed)

Officers

Erik Steiner | Past President (term expires 10/2013) *unable to attend*

Neil Allen | President & Program Chair Portland (term expires 10/2013)

Nathaniel Kelso | Vice President (term expires 10/2013)

Alex Tait | VP-Elect (term expires 10/2013)

Jenny Marie Johnson | Treasurer (term expires 10/2015)

Robert Roth | Secretary (term expires 10/2014) *unable to attend*

Board of Directors (returning)

Matthew Hampton | Local Arrangements Portland (term expires 10/2013)

Jenn Milyko (term expires 10/2013)

Sam Pepple (term expires 10/2013)

Eliana Macdonald (term expires 10/2013)

Board of Directors (newly elected)

Martha Bostwick (term expires 10/2014)

Leo Dillon (term expires 10/2014)

Alethea Steingisser (term expires 10/2014)

Paulo Raposo | Student Board Member (term expires 10/2013)

Ex-officio Members

Patrick Kennelly | Editor of Cartographic Perspectives *unable to attend*

Hans van der Maarel | Editor of CartoTalk

Daniel Huffman | Atlas of Design

Meeting opened at 12pm Pacific

- Minutes Recorded by Martha Bostwick
- [Agenda](#)

1. Membership Letter | Neil

- CP 72 to be printed very soon
- Neil has written the message from the President to be in CP 72. He included a call for outreach and he encourages the board to help set the example by doing public talks.

2. Cartographic Perspectives | Neil

- CP 72 to be printed very soon
- Special issue on Aesthetics to be next with Aileen Buckley and Bernhard Jenny as guest editors
- Laura McCormick will not be able to take on the extra duties of Assistant Editor (web). We will need to have a candidate in mind by the SBM.

3. Spring Board Meeting | Neil

- Be sure to fill in travel details
 - Make sure to transfer your registration after you get confirmation #
- Social night Friday hosted by Alison Peschel
- Committee Heads: Communicate any agenda items to Neil so that he can plan the day.

4. NACIS 2013 Finances| Susan and Jenny

- Draft budget has been submitted to Neil
 - The draft budget will be discussed at the Spring Board Meeting
 - Jenny wants to take a look at some items, and compare with the 2012 budget: do we need to re-evaluate them as they were unused last year

5. Atlas of Design | Daniel

- Reprint of 600 copies
 - Current waitlist of 570
 - Delay in shipping due to fulfillment changes

- Lou wants to discuss the new order/fulfill process more offline to make sure we aren't going to be undermining membership benefits in any way due to inability in new system to confirm membership status
- Amazon will now fulfill orders; doesn't really change our costs
- **Starting to look ahead to creation of 2nd volume for 2014**
- **Sam Matthews added as new assistant editor**

6. Web Integration | Eliana & Tanya

- **We have received 2 new proposals, to be reviewed at Spring Board Meeting.**
- **Tanya will follow up with previous proposals**
 - Not really expecting results from this
 - Lou: We may have to modify our RFP to something that's more realistic to our needs for immediate use;
 - We may have to leave back-end development behind for now;
 - Tanya at least wants us to have a plan in place for future back-end development
 - Committee will meet offline before SBM to discuss

7. Greenville | Alex & Nathaniel

- **Speaker has backed out, they are searching again**
- **Want theme to deal with 'data'**
- **Call for Papers is about ½ done, coming well**
 - On target for April 1
 - Happy to use existing printing/shipping logistics
 - Want it done for AAG
 - Rob & Paulo will both attend AAG, they can help with distribution
- **Want online registration form completed for June 1**
 - Need to have workshops, field trips, NNO, PCD, PMLD decided upon by then (anything that would incur additional charges)
 - Will help us gauge attendance earlier
 - Helpful for any attendees with June 30 budget deadlines

8. Corlis Benefideo | Sam

- **Currently have in 3 nominations**
- **Sam is looking into setting up dedicated website for award**
 - http://situatedlaboratories.com/projects/pepple/cba_v2/
 - Will send request to Exec and Finance committee for funds for hosting site

9. Membership Benefits | Jenn

- **Need to come up with ideas for a benefit for Greenville, will discuss at SBM**

10. CartoTalk | Hans

- **Smooth transition to new site, a few small design issues but overall, it is functioning well**

11. 2014 Meeting | Lou

- **Susan & Lou to update annual meeting requirements**
- **Sent to Pittsburgh**
- **Will have info for SBM**