

NACIS 2014: February Board Meeting - Skype

Monday, February 2, 2015, 7pm Eastern.

Summary of Tasks identified from the February 2, 2015 Skype Meeting

General

- All board members think about Sponsorship of Conference Activities, we will be discussing at the SBM. Send ideas to Alex.
- Anthony: start looking into Continuing Education Credits for discussion at SBM

Awards Committee

- Have a meeting in December to discuss budgets for awards
- Have a meeting in January to discuss the revamping of the various awards and grants.

Communications & Outreach Committee

- —

Continuity Committee

- —

Finance Committee

- —

Membership Benefits Committee

- follow up on Membership Benefit offers
- Get New NACIS member packet completed

Nominations Committee

- —

Publications

- —

Atlas of Design Committee

- —

Local Arrangements/NACIS 2015

- Amy and Susan: start discussing the financial aspects of rolling PCD into main conference.
- Board: give thought to feelings on increasing the number of tracks. Send any thoughts or ideas to Amy, Anthony, and Alex.

Cartographic Perspectives

- —

CartoTalk

- —

Board Composition:

Executive Leadership

Tanya Buckingham | Executive Director-Annual Meeting Operations (term expires 1/2016)
(regrets)

Susan Peschel | Business Operations (un-termed) *(regrets)*

Daniel Huffman | Executive Director-Operations (term expires 1/2019)

Officers

Nathaniel Kelso | Past President (term expires 10/2015)

Alex Tait | President (term expires 10/2015)

Amy Griffin | Vice President & Program Chair Minneapolis (term expires 10/2015)

Anthony Robinson | VP-Elect (term expires 10/2015)

Jenny Marie Johnson | Treasurer (term expires 10/2016) *(regrets)*

Martha Bostwick | Secretary (term expires 10/2015)

Board of Directors (returning)

Mamata Akella (term expires 10/2015) *(regrets)*

Maggie Smith (term expires 10/2015)

Andy Woodruff (term expires 10/2015)

Board of Directors (newly elected)

Lauren Tierney | Student Board Member (term expires 10/2015) *(regrets)*

Nat Case (term expires 10/2016)

Kristen Grady (term expires 10/2016)

Alethea Steingisser (term expires 10/2016)

Ex-officio Members

Patrick Kennelly | Editor of Cartographic Perspectives

Hans van der Maarel | Editor of CartoTalk *(regrets)*

Meeting opened at 7:02pm Eastern

- Minutes Recorded by Martha Bostwick
- [Agenda](#)

Welcome | Alex

-we are going to have a second call before Spring Board Meeting (SBM) - probably in March.
-reminder SBM is April 18
-emphasized importance of attending
-we'll send hotel info shortly
-go ahead and book plane tickets. Travel stipend of \$300 if needed.
-Agenda items listed, let us know if we need to add anything else
-this call was arranged so quickly because we needed to get it in before Amy and Anthony finish their CfP.

Board Schedule | Alex

Spring Board Meeting (SBM)

-held in Milwaukee, Wisconsin at AGS Library on April 18th
-Reminder to plan to be there from Friday night (17th) to Sunday morning (19th)
-Susan is our host, she will arrange ground transportation
-Call for agenda items is open, please let Alex know of any items you want added to the Agenda
-All board members think about Sponsorship of Conference Activities, we will be discussing at the SBM.
-Anthony: looking into Continuing Education Credits for discussion at SBM

NACIS 2015 Finances | Jenny/Alex

-Alex: Jenny can't be on call today. She is working on 2015 budget that we will scrutinize at SBM

Minneapolis Program | Amy and Anthony

-Amy: We have a NACIS Night Out venue locked in (The Aster Café) and contract signed. Details are posted on website for conference. Nat did some ground reconnaissance for us, to make sure it was a good fit. It looks good in terms of space for mingling and conversations. We made an effort to do better on vegetarian options. It's a four block walk from hotel.
-Amy: The theme is set: "Mapping Interactions" - it can mean a lot of different things. It can mean interactions between people and places, interactive maps, interacting with other cartographers. A broad theme, hopefully inspiring people for submitting abstracts, and lines up with keynote speaker.
-Amy: Keynote Speaker is Brenda Laurel. She is a human/computer interaction person. She wrote a book called Computers as Theatre, very interesting. We hope she can bring some new ideas into organization and inspire people.
-Amy: Rosemary and Caroline are working on PCD, Abe and Tsering are on for GDCD. They have all been corresponding.
-Amy: Draft CfP is in works. We need some wording from Awards Committee on how to announce them
- can someone communicate to Amy some suitable wording to include.
-Anthony working on logo
-Amy: There is a gDoc on the go for abstract collection, please give her feedback. Let her know what you think on wording, and descriptions on what the different tracks are.
-Amy: we need to discuss rolling PCD into main conference - we can discuss further at SBM, doesn't matter for CfP.
-Amy: # of tracks -stick with three. Give people option of shorter or longer paper. Have to make selection when they submit abstract. We will see how many people are willing to do shorter talks, and

this might provide a solution of its own to trying to cram too much into two short days.

-Alex: (as per Skype chat) Alethea wants to know how we send out CfP?

-Amy: We print it, and send a copy to all members. We also distribute at AAG. Let Amy know if you want copies to take somewhere (another conference, etc.). We will also post on conference website, and link in NACIS News. Goal is CfP to printers in next week or two.

-Daniel (Skype chat): When does registration opens?

Amy: Hard to set costs until we know number of papers, so we can start estimating meeting space requirements. This means that the earliest registration can open would be June.

-Alex: in the past, it's been pretty late - probably too late.

-Amy: Thinks June is realistic. CfP deadline is May 31, and people would get notified by end of June.

-Alethea: Is there any way she can get past examples of the wording, so that she knows what Amy is looking for, for the Awards notifications?

-Amy: yes, she will send to her.

-Alex: Any other Questions about 2015 meeting? No

-Alex: once Amy has final CfP, please send it around for editing and review.

-Amy: will do once she gets it finished

-Alex: How about a second speaker? Is there any word on that? You had mentioned that it depends on CB award, if it is given or not.

-Amy: Yes, the CB award winner would hopefully come talk at conference. Deadline for CB award is March, so banquet speaker will be determined after that. If there is no winner, she will contact a local speaker - something a little light, that talks about the place we're in.

-Nat: we will probably have an award winner, lots of contenders.

NACIS 2016 Meeting Location | *Susan/Alex*

-Alex: Antlers Inn contract is set in Colorado Springs.

-Anthony: nothing more to add at this time

Cartographic Perspectives | *Pat*

-CP #77 is out, came out end of year. This is the Special Issue.

-CP #78 is in production.

Website Maintenance | *Nathaniel*

-Alex: Nathaniel not on call

-Alex: Is anyone working with NVK on website stuff? No? This isn't a good thing. We should get someone else on board to help Nathaniel with website maintenance.

-Alex: we need more discussion at SBM. Susan wants some tweaks done.

-Alex: we need a volunteer to help with this.

-Daniel: Sam Matthews is working with NVK

(Nathaniel joined call)

-NVK: Maintenance has been on the back burner, and is creeping to front burner. Zednik has been working on some one-off changes here and there, but he has been working on a 10-day availability lag. So, moving forward we need to batch some tasks together, so he can set aside time to do maintenance. We should have some money set aside in budget for periodic maintenance.

-Alex: Lets make this a priority for SBM, to make sure we have a good list ready and Jenny has some money allocated.

-NVK: has a list started, and should be in place for sure at SBM

Nominations | *Nathaniel*

- has the idea doc on the go, most fresh names are for Student Board members.
- he's starting to turn his attention to this.
- Alex: can we get a review at SBM please

Awards Committee | *Alethea*

- We had a call mid-December to talk budget, review what has been done in the past, and what we think needs to be changed.
- notes on Continuity Portal
- We changed language on travel grants to be more in line with membership levels/categories
- Increasing Grants to \$300, Now asking for \$9000 in budget (\$6000 for Students (20 grants) and \$3000 for General Member Grants (10 grants))
- SDMC: changing the categories, but keeping two awards
- SMPC: proposed an additional \$500 for SMPC for a second award
- Alethea: wants committee to meet this month, to discuss new categories.
- NVK: wants to evaluate the numbers in comparison over the last few years to see if increases are justified.
- Alethea: referred NVK to the data in the portal, and data is linked in the Skype chat window
- Alex: This is in part to reflect the demand we had in Pittsburgh. We went over our budget significantly for Student Travel Grants.
- Daniel: How does the donation money factor into this? (ie, where you can donate extra money when you register for conference)
- Martha: Any donations we receive get added to the Student Grant pool.
- Alex: This entire budget proposal for awards will be a topic for discussion and voting on at the SBM.
- Nat: update on CB award: We have a committee of Martin Gamache, NVK, and Nat Case. Amy confirmed we have a place available for a winner to be banquet speaker. NVK is checking website to see if emails go to correct people. Do we currently have a list of organizations or publication to send announcements to?
- Daniel: We don't have a list of orgs, we usually send to memberlist. Daniel will check with Tanya to see if a list exists.
- Nat: We have some ideas floating about nominees, confident we can float an award this year. When is the deadline for when the program needs the name?
- Amy: In terms of getting the actual program printed, that's not needed until August or September. In terms of conference planning, that needs to be done sooner than later, we need to lock someone in early because speakers are busy.
- Nat: We will stick to March 15 deadline for nominations, and we plan on having an award.

Publications Committee | *Nat*

- Nat: Daniel sent a report on AoD. There is a little over half of the 1200 print run left. We are still \$400 in red - about 150 copied from break even point. We've sold 114 copies sold in 2015 so far. There was a nice article in MapLab blog. We are looking for more leads for exposure, let Daniel or Nat know of ideas. Sam and Marty have been adding regular blog content to keep interest going. Daniel is looking to transition out. The aim is to have Sam nominate a co-editor at SBM for next edition of AoD.

Communications Committee | *Tanya or Daniel*

- Daniel: we're tasked with various items, such as putting together the new member packages.
- Tanya and Daniel had a brainstorming session about content for new packet. They will get together with committee shortly
- Alex: can you have the call before the March call, and give us a brief report before SBM

about content

Membership Benefits Committee | Mamata

-Alex: Mamata is not on call. Is anyone here that is on the committee? Is there anything new to report?

-Kristen: They were emailing today. There were questions on the last Skype call about the NatGeo benefit? It looks like that one is taken care of. It shows up when you log into the website.

-Alex: Maggie says (via Skype chat) that the NatGeo benefit is all set. Is there any other items on the agenda. What about the new member packet?

-Maggie: She has drafted up a welcome email, and is collaborating with Mamata on that. She is waiting on feedback from Mamata before they send to Alex.

-Alex: Did we discuss an automated letter for renewing members as well?

-Nathaniel: We send a recently or about to expire membership email. We can definitely send out another email.

-Maggie: They will work to create a renewing member email too.

-Alex: Is there anything else from the Membership committee?

-Nat: Is there a way to generate a membership list, so we can see all members?

-NVK: We can ask Zednik about that. It would be a very large list. They will look into options.

-Alex: Daniel asks via Skype chat if members have consented to having information shared. We need to consider that. I think that Nat was just looking for a list for board members to see.

-NVK: If you just want a list for board to see, you can log into the admin side of the site. For a public list, we want to look into it more, to see what shows. He will look into options.

Other Things:

-Amy: she posted links to CfP in Skype chat. Take a look and let her see. Take a look and let her know any feedback.

Another SBM REMINDER: Date is Saturday, April 18th

Don't forget:

- Come into MKE Friday 4/17 and leave morning of Sunday 4/19
- Meeting is ALL day on Saturday
- get your flight reservations & let Susan know what they are - she will coordinate pick-ups at airport
- coordinate with the board if you want to room share
- We will be staying at:

[La Quinta](#)

5423 N Port Washington Rd

(414) 962-6767

<http://www.lq.com/lq/>

More details soon so you can make reservations.