

## **NACIS July 12, 2018 Skype Meeting Minutes**

Minutes Recorded by Martha Bostwick, Secretary

### **Summary of Tasks identified from the Meeting**

Synthesis of activities and tasks identified during the meeting for follow-up consideration and/or completion.

#### ***General:***

- Review with Tom progress of getting website 'fixed', and solutions for future
- Martha to review SBM meeting notes on Norfolk, and to ensure they are complete
- Daniel to add text on registration form to alert Affiliate members to contact Susan.

#### ***Nominations:***

- Send Anthony any suggestions for board members, or especially for the Student position

#### ***Publications:***

- Daniel to proceed with gauging interest on AoD reprints via Celery platform.

#### **Motions Approved:**

None at this meeting.

**Board Composition:****Executive Office (non-voting)**

Tom Patterson | Executive Director (term expires 1/2023) *(regrets)*

Susan Peschel | Business Manager (un-termed)

Daniel Huffman | Director of Operations (term expires 1/2019)

**Executive Board (voting)**

Anthony Robinson | Past President (term expires 10/2018) *(regrets)*

Fritz Kessler | President (term expires 10/2018)

Ginny Mason | Vice President & Program Chair Norfolk (term expires 10/2018)

Leo Dillon | VP-Elect (term expires 10/2018)

Mary Beth Cunha | Treasurer (term expires 10/2018)

Martha Bostwick | Secretary (term expires 10/2019)

**Board of Directors (voting)**

Rosemary Wardley (term expires 10/2018)

Nick Martinelli (term expires 10/2018) *(regrets)*

Donna Genzmer (term expires 10/2018)

Brooke Harding (term expires 10/2019) *(regrets)*

Amy Lee Walton (term expires 10/2019)

Hans van der Maarel (term expires 10/2019)

Kassandra Rodriguez | Student Board Member (term expires 10/2018) *(regrets)*

**Ex-officio Members (non-voting)**

Amy Griffin | Editor of Cartographic Perspectives (term expires 12/2019) *(regrets)*

Hans van der Maarel | Editor of CartoTalk (term expires 12/2018)

Quorum is  $\frac{2}{3}$  of voting members in attendance (9 people required, 9 in attendance, we meet quorum).

## **Welcome** | *Fritz*

-Fritz welcomed everyone to the meeting and thanked us for taking time from our busy summers.

## **Minutes** | *Martha*

- [Minutes](#) from *Spring Board Meeting*

-We didn't have enough people at the start of the meeting to vote on minutes, so they just opened to discussion. We will review and vote during the September meeting. Ginny wants Martha to review the section on the Norfolk meeting, there may be some detail missing.

-We will vote on minutes at the next meeting.

## **Norfolk 2018 General Conference Matters** | *Ginny & Leo*

-We currently have 138 submissions for the conference, and have 1 panel set for the Business of Freelance Cartography. There are currently 5 workshops proposed, so it's a fairly heavy Saturday. Ginny is ubious on the interest in all workshops. They have 17 submissions for PCD. With a lot of collaboration with Ginny and Leo, and she suggested some movement from main to PCD. Ultimately have 23 talks in PCD.

-She has Sched set up and ready to go, with the exception of the Map Gallery which can be added later.

-A Tuesday night meetup is set for Grain, a large space for the early attendees to socialize. Lauren James taking care of it.

-Rosemary has agreed to take over the Fun Run, and we are all set on that.

-We have decided not to have conference bags, too much expense and labor. There weren't any negative comments about it from last year.

-Brooke Harding has t-shirts designed.

-The next major on list is to get registration live. We will discuss with Susan.

-Hans is willing to help take on some of the initial tasks of developing the print program.

-One note regarding submissions: with the 138 submissions that were received, 2 were rejected. 1 talk was the exact same as last year, and 2nd had submitted items for PCD, the main conference, and the Map Gallery. We were tight for space, so he agreed to eliminating the PCD talk.

-Leo's update on PCD: with the large turnout this year, and in an effort to keep all people, they asked for some people to reduce talks from 20 to 15 minutes. This has had a favorable response. They are in good shape overall.

-Ginny thinks the coordination with the VEEP and VP between PCD and the main conference will work really well, and it's a good new workflow to have adapted.

## Registration:

-We had discussion on the problems with the slow website, and how that was affecting the opening of registration. The forms are all ready to go, but Susan is hesitant to open it due to the slowness. Daniel has been in contact with the website host, InMotion, and they say there are no problems, that it's not slow. Obviously not the case. We are getting a virtual private server to see if this fixes the problem, at the recommendation of Zdneck and Nathaniel Kelso. This gives us more resources with the host, and we will test it out with our host. Currently on a one-month trial, and if successful will pay for a year subscription. Zdneck has some things to do to the website to make the virtual private server effective, and we have impressed upon him the need for the work to be done immediately. This is the only thing currently holding us back from opening the registration.

-Susan will be out of state from July 30-Aug 3, so she doesn't want to launch that week in case there are any problems. She will be available most days leading up to the 30th. She is leery of launching when she isn't around to troubleshoot.

-It would be good to have a soft opening for the board first, to test things out.

-There was an issue with registration and auto-renewal. Has that been resolved? Daniel filed an issue in GitHub regarding it - this is the first time he's seen that happen. The website speed issue is Zdneck's first priority, he'll ask him to look at this next.

-Susan says there is still also a problem with affiliate members trying to register multiple people from their organization. There is a lot of manual work involved in their registrations.

-So the plan is to see how the website slowness resolves, and then do a soft opening for the full board to see how things work. Daniel will keep an eye on website, and once he sees some test registrations will discuss the full opening with Susan.

-Susan would like Daniel to add a section to the form to alert affiliate members to contact Susan to help with their registrations.

### **NACIS Website** | *Fritz and Ginny*

For years, we've had a lot of discussion on how to manage the NACIS website. Fritz thinks we really need to make an effort to address the issues, and get the problems resolved. They are continuous and ongoing, and never seems to get completely fixed.

-Tom resolved at the Spring Board meeting that he would look into this issue, and try to make some headway on it. Do we know if he has managed to make any progress? Tom is unable to be on this call. We should check in with him on this. He's winding down still with his job, and plans to be more involved once he is fully retired. There are some good options we've talked about in the last couple of years, with companies that provide these services. We do use some of them now, similar to Sched. Our real problem is that we tried to have everything in house - one website with our front end, and a database that did membership, and conference registration, etc.. While there are advantages to this, ours is sort of hacked together and doesn't work that great. It may be better to go with third party solutions, where yes you have to use multiple services, but once you log in their product is guaranteed to work, they have a help line, etc.

-Fritz will reach out to Tom and see where he's at. He's currently travelling for the month, possible overseas.

### **Nominations Committee** | *Anthony*

Anthony was unable to attend meeting, but sent Fritz and Martha notes on how his nominations committee is proceeding. Here is the current candidate slate:

- VP-Elect - Mamata Akella
- Treasurer - Mary Beth Cunha
- Board Members -
  - Sarah Bell
  - Donna Genzmer
  - John Nelson
  - Lauren Tierney

-He has asked for help to identify possible candidates for the Student Board Member position.

### **Cartographic Perspectives Update** | *Amy*

Amy is not on the call. She has provided updates to be read at the meeting.

-The journal is now caught up for publishing 2018 issues in 2018. That is tremendous, it has been almost a 10 year process of trying to make CP timely. Kudos go out to Patrick Kennelly and Amy for getting CP timely. Great news.

### **Other Business**

Atlas of Design | *Daniel*

-We discussed reprints at the Spring Board Meeting, for those who have missed out on the first three volumes. This is a good position for us to be in. There is a waitlist, and a build up demand. We looked into solutions in how to crowdfund this, to essentially guarantee the demand before making the commitment to print. We don't want to be put in a position of reprinting, and then not being able to sell. Daniel found a service called Celery. Let's you sell the product but not change the buyer until your minimum has been reached. We only move forward when we have a firm commitment. He recommends that we use the platform and offer the possibility of all three volumes. He also recommends putting a time limit on it, maybe the end of year.

-Do we currently have a sense of how many people are interested now? There are waitlists with 550 for Volume 1 and 800 for Volume 3, but these are not firm commitments so we could only expect a small portion of these people to actually commit to the purchase.

-Is there any cost to using Celery? No, not how we would be using it.

-Eastlink has given us similar quotes for shipping and storage of the volumes.

-Rosemary, Leo, AmyLee, Fritz, Mary Beth, and Martha all commented that they feel this is a great option. It sounds like a low-risk way to do the reprints.

-If anyone has concerns, please take them up with Daniel.

-We should heavily promote this on the website and during the conference once things are put in place.

-Daniel has thought about down the road maybe making a collectors edition, or a best-of, at some point, and this would be a good way to gauge interest in those volumes too.

### NACIS Elections

-More word on elections will be coming soon, once we have a solidified slate of candidates.

-We should to have the election vote out to the membership within the next month. It will be an electronic ballot again this year. Members need a minimum of 15 days to cast their votes, and the ballot needs to be sent to the membership at least 30 days prior to the annual business meeting.

### NACIS 2019 in Tacoma

-Leo was in Tacoma last month and scoped out the hotel. He also looked around and saw a few venues for possible NACIS Night Out locations. He had a hard time trying to find NNO venues, and is working with Susan on a couple that he did find. It's a very compact city, and should be a good location for us.

-What was his impression of hotel layout? It's (layout) a little fragmented. That seems to be the only downside. It's an eclectic hotel in nice way. No major large congregation area, but numerous smaller areas where people could sit around and talk in the public areas.

### Livestream Funding Possibilities

-Should membership benefits be promoting this more, or in different ways? How do we go about it.

-There is a spot on the website currently on the Current Meeting page.

-Have a section on the registration form to donate to the funding? It may be too much to integrate into this years form, but we will hopefully be in a better place to incorporate it down the road.

-Let's check in on Tom's success with recruiting corporate sponsorships, and moving from that maybe we should form an ad hoc committee to resolve this issue.

NOAA Marine Cartography Open House

-Leo was asked to speak on behalf of NACIS, and he's a little leery on doing it. He has agreed though. He's going to make it a bit of a NACIS pep talk. He may be in touch with some of us for content ideas.

CaGIS / NACIS relationship

-no further discussion on this since the Spring Board Meeting

We will have our next meeting mid-September. Martha will circulate a Doodle poll for available times in late August.

Meeting adjourned at 4:02 pm Eastern.