

Minutes - NACIS Board Meeting - August 4, 2022

Date: Thursday, August 4th 2022

Time: 2:00 pm Pacific | 3:00 Mountain | 4:00 Central | 5:00 Eastern

Online in Zoom:

<https://us02web.zoom.us/j/86237601413?pwd=ZlIxb1NDdy9EWVBVUDQ5bXNnYjA3QT09>

*Indicates Board members in attendance

Executive Office (non-voting)

- *Susan Peschel, Business Manager
- *Martha Bostwick, Associate Business Manager
- *Ginny Mason, Director of Continuity
- *Nick Martinelli, Director of Operations

Executive Board (voting)

- *Mary Beth Cunha, Treasurer
- Hans van der Maarel, Secretary
- *Mamata Akella, Past President
- *Pat Kennelly, President
- *Travis White, Vice President
- *Brooke Marston, Vice President Elect

Board of Directors (voting)

- *Hannah Dormido
- *LaToya Gray-Sparks, Student Board Member
- *Elaine Guidero
- Vicky Johnson-Dahl
- *Vanessa Knoppke-Wetzel
- Kate Leroux
- *Denise Lu

Ex-Officio (non-voting)

Amy Griffin and Jim Thatcher, *Cartographic Perspectives* Editors

Guest

Jing Liu

We achieved $\frac{2}{3}$ of voting Board members present to meet quorum.

Welcome and Approval of minutes (Pat, 5 mins)

March 12 Spring Board meeting

<https://docs.google.com/document/d/1ebau46UfoSX-aUcZhmPMLSMkqNnLHy9qdPCuHqnd3A0/edit>

Mamata moved that we approve minutes

Brooke seconded the motion

The minutes were approved

June 22 Board meeting

https://docs.google.com/document/d/153SkFhLLc4ls_HefnN9na08rfB5GVENAGdDyZRS8xXc/edit?usp=sharing

Mamata moved that we approve minutes

Vanessa seconded the motion

The minutes were approved

Messaging applications (Travis - 10 mins)

Travis - We will not have access to archived discussions in Slack without paying additional fees. Should we move to another messaging app like Discord?

Hannah - Do we need to access archived data?

Nick and Mamata - Discord seems harder to access and it will take effort to get people used to Discord.

Denise - Slack more common in the workplace

Travis - Perhaps Kate have more information? In the meantime, he is comfortable staying on Slack for now. It is expensive to pay for archive access.

Covid policy for NACIS 2022 (Travis - 10 mins)

Travis - What is our Covid policy and is it a requirement of recommendation?

Travis - In addition to attendees, people who can control whether participants can attend are asking about this.

Travis - 1-What is our vaccination policy?

Travis - 2-What is our masking policy?

Susan-Policy last year worked well.

Denise - We only changed a few words so similar policy.

Martha - Be sure it's understood that we have the right to change policy.

Ginny - keep masks required.

Travis - Summary - Masks required, no mention of in-person vs virtual attendees as this is an in-person conference only.

Advancing DEI efforts (Vanessa - 30 mins)

Martha - Wanted to apologize for adding to the confusion in the email discussion.

Vanessa - DEI workshop will be helpful. Sensitive to costs. What level of change to discuss?

Mamata - Wanted to say she's sorry for not adding to the email thread.

Martha - Future budget to include separate item instead of from travel budget.

Jing - Support DEI as a way to reach students at Santa Monica College. The students are inspired by the speakers. Students from low income and minority students see role models in such presentations.

Mary Beth - Complexity of moving funds in the budget. No one wanted to take money from granting to DEI recipients.

Vanessa - Discussion of loss of revenue.

Hannah - What was the assumption regarding travel grants?

Martha - More applications than usual.

Denise - there are two things: 1) A goal of giving a portion (20-25%?) of travel grants to self-identifying DEI applicants (which I think is a goal of the awards committee, that of course the DEI committee supports). 2) but that is completely separate from the money allocated to giving free registration to speakers that the DEI committee invites.

Hannah - If DEI approached the individual, the registration is covered.

Mamata - Apply for additional travel grant also a possibility.

Martha - This was not a lack of communication for DEI.

Nick - Understood \$5k for travel grants. Waived registration fee comes out of lower expected revenue for the conference.

Travis - Confirmation emails - people unaware of travel grants including DEI. Keep info up to date to not lose potential speakers including those who have a DEI focus.

Martha - We should have a discussion about the timing of travel funding requests and conference registration.

Mary Beth - In her years of Board experience,, NACIS has always found a way to finance people who need it.

Martha - Rarely used all of the money in the travel grant budget.

Travis - Who should I work with now to get travel funding?

Mary Beth - Discussion of discretionary funds that various NACIS folks have.

Denise - What is the process?

Martha - Codes for 100% off. Don't know the total - depends on what they sign up for.

Hannah - How the communication works. Moving forward - how to best do it?

Vanessa - This board meeting is a good way to communicate. Look back at minutes to see what was previously decided.

Martha - Prompt minutes would be helpful to Vanessa's previous point.

Pat - I can commit to getting minutes out in a more timely manner.

Mamata - Slack options like a huddle may also be an opportunity for improved communication.

Vanessa - Importance of the DEI workshop. Cindu will want to tailor the workshop toward NACIS. Not a conscious choice, but there is a power dynamic that is inherent with knowledge.

Martha - New members and student members have special consideration.

Ginny - Stated she is sometimes not as vocal because she wants voices to be from elected and newer members.

Brooke - Extra voices in email conversation can muddy it. Timing of talking in person is important. DEI challenge at work to keep people engaged.

Vanessa - Likes the idea but it can be challenging to find time.

Hannah - Thanks to Vanessa for how much she does!

Vanessa - Can create an anonymous Google Form to share ideas.